

Central Toronto Community Health Centres
All CTCHC Staff Meeting
Tuesday May 27, 2008
9:30am – 12:30pm

Attendance:

Michelle Joseph, Marco Aguila, Kapri Rabin, Brenda Ng, Janice Meilach, Willie Black, Rosie Henderson, Malkit Johal, Laura Kucenty, Sandra Pettey, Anthony Linton, Shakila Sancho Persad, Fil Gonzalez, Julianee Kingelin, Jadie Schettino, Erin Lewis, Mark Caspi, Alice Lam, Barb Panter, Brenda Everett, Edith Lorimer, Kinsey, Cathy Spence, Lewis, Judy Tsao, and Kim Reilly, Evelyn Mejia, Enrique Ponte, Teo Owang.

Agenda

1. Operations Manual
2. BHO – Mock Interviews and Overview
3. Harm Reduction
4. Matt Anderson's Visit
5. Same Day Clinic
6. Renovation Update

1. **Operations Manual**

There have been several changes to the Operations Manual. Many of the new policies that had been developed since the last revision to the Operations Manual have been incorporated. They are available on the S: staff info drive. If you have any questions about the Operations Manual, please see Michelle.

2. **BHO – Mock Interviews and Overview**

The organization has hired a consultant to work and help prepare staff for the BHO review to take place later this year. Joanne Doyle will be conducting mock interviews with staff. There will be three interview teams comprised of different team members. More information about dates will be emailed out to staff.

3. **Harm Reduction**

Presentation from Matt Johnson and Erin Lewis. Information was provided about the Harm Reduction Outreach program and the scope of their work. The outreach program has bags with harm reduction supplies and personal hygiene products which they distribute on their routes. There was also an update to the route changes that the Outreach workers visit.

4. **Matt Anderson's Visit**

The new CEO of the Central LHIN, Matt Anderson will be visiting CTCHC.

5. **Same Day Clinic**

There was a presentation. Please see the attached notes regarding the Same Day Service Delivery Model.

7. **Renovation Update**

Phase 1 of the renovation will start in July on the second floor. Phase 2 work on the first floor will commence later in the summer. More information will be provided as dates are finalized.

Meeting Adjourned.